



CENTRO EDUCATIVO INTERNACIONAL ANZOATEGUI

Bring Your Own Device (BYOD) Policy

Centro Educativo Internacional Anzoátegui recognizes that as technology has changed more students have access to personal devices and Internet-capable devices. These should be seen as a resource and provide an opportunity to enable quick and easy access to content to enhance learning. Devices in the form of mobile phones, music players and tablets, etc. should no longer be looked on as distractions or contraband but could be used in classrooms to aid learning when short bursts of activity are required and a mobile device is more appropriate than a book, laptop or desktop computer.

The school has a computer lab available for students to use; however, the school recognizes that on occasions it is beneficial for children to bring their own devices into school (BYOD). One example of this is when they have online reading material, in-class research, assignments from IXL, presentations, digital collaboration activities, etc.

In agreement with parents, the school agrees that children may bring their own devices into school for certain activities:

- Reading material.
- Sharing presentations that have been written on a device (e.g. a Keynote presentation on an iPad).
- Sharing a musical composition.
- Sharing an animation/movie that they have created.
- Presentations.
- Completing IXL assignments.
- Class activities that require the use of technology.

The following policy statements should be read and agreed:

1. The school or its staff cannot be held responsible for any loss or damage to personal property.
2. The responsibility for the device remains with the user and it is used with the parent's consent.
3. Students are responsible for securing and protecting their devices in schools, and while traveling to and from school. This includes protective/carry cases and exercising common sense when storing the device.
4. Students should clearly label their devices for identification purposes. Labels should not be easily removable.
5. Students' devices should have strong passwords as a way of privacy control.
6. The device will not be allowed to be connected to the school's network, without the specific permission of the teacher.
7. The device should also be charged and in working order.
8. The content of the devices should be appropriate for the children.
9. The device is for personal use and should not be shared.
10. Use of personal devices during the school day is at the discretion of teachers and staff.



CollegeBoard SAT
Official Test Center

AMISA
American International Schools in the Americas





11. Students must use devices as directed by their teacher.
12. The primary purpose of the use of personal devices at school is educational. Using the device for personal reasons should not take place (e.g. Facebook, snapchat, twitter, Instagram, and so on).
13. The use of a personal device is not to be a distraction in any way to teachers or pupils.
14. Personal devices must not disrupt class in any way.
15. Students shall not use personal devices outside of their classroom unless otherwise directed by their teacher e.g. on school visits or activities.
16. Students shall make no attempts to circumvent the school's network security and/or filtering policies.
17. Students must not take photos or make video or audio recordings of any individual or group without the express written permission of each individual (including parent/caregiver consent for minors) being recorded and the permission of an appropriate staff member.
18. Students should not attach any school-owned equipment to their mobile devices without the permission of the school principal or an appropriate staff member.
19. Students must not use the department's network services to seek out, access, store or send any material of an offensive, obscene, pornographic, threatening, abusive or defamatory nature. It is prohibited. Such use may result in disciplinary and/or legal action.
20. Students and their parents/caregivers must be advised that activity on the internet is recorded and that these records may be used in investigations, court proceedings or for other legal reasons.

Consequences for Misuse/Disruption

(one or more may apply):

- Access to the wireless network will be removed.
- Device taken away for the period.
- Device taken away and kept in the front office until parent picks it up.
- Serious misuse of Internet capable devices is regarded as a serious offence within the School's Behavior Management Policy and will be dealt with in accordance with this policy.

School Liability Statement

Students bring their devices to use at Centro Educativo Internacional Anzoátegui at their own risk. Students are expected to act responsibly with regards to their own device, keeping it up to date and as secure as possible. It is their duty to be responsible for the upkeep and protection of their devices.

Centro Educativo Internacional Anzoátegui and its staff are in no way responsible for:

- Personal devices that are broken while at school or during school-sponsored activities.
- Personal devices that are lost or stolen at school or during school-sponsored activities.
- Maintenance or upkeep of any device (keeping it charged, installing updates or upgrades, fixing any software or hardware issues).





Bring Your Own Device (BYOD) Policy

Parents and students should sign bellow if they agree with all the statements included in this policy.

Parent's Name: _____

Parents Signature/Date: _____

Student's Name: _____

Student's Grade level: _____

Students Signature/Date: _____



CollegeBoard SAT
Official Test Center

AMISA
American International Schools in the Americas

